



**Universiteit  
Leiden**



**NETHERLANDS  
HELSINKI  
COMMITTEE**

**The Hague Academy for  
local governance**

## **The administration of justice**

**10 DAY- TRAINING PROGRAMME FOR 36 CIVIL SERVANTS FROM THE FOLLOWING COUNTRIES:**

**ALBANIA, BOSNIA-HERZEGOVINA, GEORGIA, KOSOVO, MACEDONIA, MOLDOVA, MONTENEGRO,  
SERBIA, TURKEY, UKRAINE**

**7 – 16 March, 2018**

**LEIDEN AND THE HAGUE, THE NETHERLANDS**



Ministry of Foreign Affairs of the  
Netherlands

## **In short**

The *Matra Rule of Law Training Programme* is designed to strengthen institutional capacity in the field of rule of law within government organisations in Albania, Bosnia-Herzegovina, Georgia, Kosovo, Macedonia, Moldova, Montenegro, Serbia, Turkey, and Ukraine. To this end seven training programmes are offered per year, each introducing the participants to best practices in a wide range of rule of law themes. Through interactive sessions combining theory, practical skills and study visits, policy advisors, members of the judiciary and other civil servants working in the government and justice sectors acquire the knowledge and skills necessary to drive reforms in their home countries. In addition, by taking part in the training programme, participants become part of a large transnational network of alumni, lecturers and relevant government departments in the Netherlands and in the target countries. This network offers a platform for learning, exchange and collaboration.

The *Matra Rule of Law Training Programme* is designed and delivered by the Netherlands Helsinki Committee, Leiden Law School, and The Hague Academy for Local Governance. It is financed by the Ministry of Foreign Affairs of the Netherlands, initially for a period of two years (2017- 2018).

## **This training on the administration of justice is intended for:**

This training is primarily intended for public prosecutors. Civil servants as well as policy makers with specific responsibilities for the organisation of the prosecutor's office and the administration of justice are also invited to apply. Participants will be selected who can offer a valuable and active contribution to the training and who are in the position to implement the newly gained knowledge and insights in their respective organisations.

The maximum number of participants is 36. The total will represent a balance in gender and a balance in the number of participants from the individual countries.

<b>Eligible countries:</b>	Albania, Bosnia-Herzegovina, Georgia, Kosovo, Macedonia, Moldova, Montenegro, Serbia, Turkey, Ukraine
<b>Application:</b>	Application will open on <a href="http://www.nhc.nl/matrarolt">www.nhc.nl/matrarolt</a> on 6 November 2017. <b>Application deadline is 7 January 2018.</b>
<b>Training period:</b>	7 – 16 March, 2018
<b>Language:</b>	English
<b>Programme costs:</b>	The Netherlands Government will provide full fellowships to selected participants. Each fellowship will cover the cost of international travel (economy), full board and lodging, visa and insurance, tuition fees, lecture materials and excursions. The participant will have to cover any other costs.
<b>Location:</b>	Leiden and The Hague, the Netherlands
<b>Training venues:</b>	Leiden Law School, Leiden Leiden University Campus The Hague
<b>Hotel accommodation:</b>	Ibis Den Haag City Centre, The Hague

## **Introduction**

The European Union in its relations with pre-accession and Eastern Partnership countries requires stable government institutions that should be able to guarantee democracy, rule of law, human rights and protection of minorities. In this respect it is of tremendous importance that the administration of justice inspires the confidence of both the parties involved in specific cases and the public at large. Independent and impartial courts are of obvious importance since they provide the very foundation for the rule of law. But the Public Prosecutor's Service plays a crucial role too, with its special responsibilities in the fight against crime and the maintenance of law and order. To perform this role adequately presupposes independence in a complex environment where public and political pressure may at times be intense. This requires continuous reflection on key themes such as professional ethics, transparency, communication, allocation of scarce resources, efficiency and management. The training programme *Administration of Justice* allows prosecutors and policy makers to discuss these and other issues with leading academics and practitioners from the Dutch Public Prosecutor's Service and the judiciary.

## **Objectives**

The training programme aims to increase understanding of the European standards relating to the right to a fair trial, and of factors that determine the legitimacy, integrity and transparency of the administration of justice, with a special focus on the position of the public prosecutor. Presentations on the Dutch approach in dealing with these standards will encourage the participants to reflect on the situation in their own country and to identify areas for reform. In addition, knowledge and skills to develop a sustainable policy for the improvement of the administration of justice will be enhanced. Special attention will be paid to obstacles and dilemmas in the implementation process and how to overcome them.

## **Approach and structure**

By being demand-driven in nature and by stimulating active participation, the training programme strives to achieve lasting results. When participants leave they are sufficiently equipped to implement the newly gained knowledge and insights in their respective organisations. The training programme offers a careful balance between three mutually reinforcing components: theory, practical skills, and study visits.

A social programme will facilitate network development between the participants from the various countries as well as between the participants and their Dutch counterparts.

Upon successful completion of the programme – which includes attendance to all components of the programme – participants will receive a certificate.

On completion of the training, participants will:

- Have insight in the importance of the Public Prosecutor's Service as a key component for the rule of law;
- Know how the Dutch policy for administration of justice is shaped and organised, with a special emphasis on the Public Prosecutor's Service;
- Be able to use the acquired knowledge and best practices as a source of inspiration for dealing with challenges related to administration of justice in their own countries;
- Be trained in the practical application of specific subjects and in a number of needed practical skills;
- Have had the opportunity to share knowledge and experiences;

- Have had the opportunity to create new professional cross-border networking relations.

## **Experts**

All contributors to the programme are carefully selected. They include leading academics and experienced judges and prosecutors

## **Admission requirements**

Important points on which the selection of participants will largely be based are:

- The participant should clearly demonstrate their professional interest in a training on the administration of justice, and the use they would make of the insights gained from such a training.
- The participant should have practical experience either as a public prosecutor or as a civil servant/policy maker with specific responsibilities for the organisation of the Public Prosecutor's office. The participant should have a good command of spoken and written English.
- The participant should be highly motivated and enthusiastic.
- The participant should be comfortable sharing his/her knowledge with fellow participants (solo presentation during the programme and regular knowledge sharing in the digital learning environment will be required).
- The participant should be in the position to devote time and attention to the training programme prior to and after the 10-day training in the Netherlands, by working on preparatory assignments and a Back Home Action Plan.
- Participant should submit a signed employer's statement granting permission to participate in the training programme.

## **How to apply**

Please read the admission requirements carefully. Candidates who satisfy all of the requirements may proceed to complete the application form which is available at [www.nhc.nl/matrarolt](http://www.nhc.nl/matrarolt).

Application forms need to be submitted in full to be eligible for selection. Applicants are required to up-load their Curriculum Vitae and a letter from their supervisor authorizing participation. Admission will be on a merit and competitive basis.

Successfully uploaded applications will receive an automatic e-mail confirmation.

## **Information and training programme organisation**

### **Netherlands Helsinki Committee**

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