



The Netherlands Helsinki Committee is currently looking for a motivated, well-organised student or graduate for the position of:

Intern: Communications (0,7 fte)

About the NHC

The Netherlands Helsinki Committee is a non-governmental organisation that promotes human rights and strengthens the rule of law and democracy in countries throughout Europe, Turkey, and Central Asia participating in the Organization for Security and Co-operation in Europe. Our work lies primarily in executing projects to strengthen legal protection and improve public policies that affect vulnerable or disadvantaged groups. We support human rights NGOs to withstand governmental pressure and work to improve the implementation of the OSCE human dimension commitments and other international human rights agreements. The NHC also administers the Security and Human Rights Monitor (SHR Monitor), a multifaceted online platform that provides analysis on the work of the OSCE, as well as on security and human rights challenges stemming from the OSCE region and beyond. The NHC office is located in The Hague.

The Communications Intern will assist the Communications Manager in managing external communication activities, and will aid with internal communications by facilitating the implementation of the new communications strategy, as well as with implementation of a CRM system. We are looking for an intern to join our team for a period of 4 to 6 months.

Responsibilities include:

- Assist our social media activities;
- Maintain information, write and edit texts on our website;
- Communicate with partners and other relevant parties;
- Support implementation of a new CRM system for the organisation;
- Support internal implementation of the new Communications Strategy, including management of content plan and redevelopment of house-style guide and templates;
- Support the development of external networks for the NHC; and
- Support general communication activities e.g. writing newsletters, assisting in organising (online) events, and administrative support.

Preferred Qualifications and skills:

- Bachelor or Master degree in Journalism, Communications, Political Science, International Relations, Social Sciences, or related degree;
- Excellent social media skills;
- Excellent writing skills (both creatively and academically);
- Excellent command of the English language (Dutch language an asset)
- Demonstrated affinity with civil society work or activism for social change (awareness of recent OSCE and human rights trends and developments an asset);
- An eye for detail and organisational skills;
- Ability to adapt to a fast-paced environment and switch between tasks;
- Self-sufficiency, resourcefulness, initiative and hands-on mentality; and
- Strong communication skills and inter-cultural sensitivity.

If you are interested, please send your resume, a creative writing sample (e.g. blog post/news article on topic of choice, **maximum 500 words**), and a short motivation letter to office@nhc.nl. Please mention “**Communications Intern**” in the subject of your email. Candidates may apply until (and including) **September 16, 2021**. We will aim to conduct the online interviews in the week of 20 and 27 September. The preferred start date is October 5, 2021.

The internship includes a small stipend of €350/ month, based on a 4 days/week schedule. Non-EU candidates need to have a valid permit to be considered for this role. Only shortlisted candidates will be contacted. Due to the high volume of applications we receive, we are unable to provide individual feedback to candidates that are not shortlisted.